

# The Village of Nelsonville Board of Trustees Meeting Minutes

Wednesday, May 20, 2026

The Village of Nelsonville Board of Trustees met for a regular meeting on Wednesday, May 20, 2026, at 7:00 p.m. at Village Hall, with Mayor Winward presiding.

**Present:** Mayor Winward; Trustees Anderson, Moroney, Potts, and Zhynovitch; Clerk Harris

**Absent:** None

## Pledge to the Flag

The mayor led the Board in the Pledge of Allegiance.

## Approval of Minutes

The minutes of the April 15, 2026 Budget Hearing and the April 15, 2026 Regular Meeting/Annual Reorganization Meeting were approved.

Moved by: Trustee Moroney

Seconded by: Trustee Potts

Vote: Unanimous

## Approval of Vouchers

The May 2026 vouchers were audited and ordered paid.

Moved by: Trustee Anderson

Seconded by: Trustee Zhynovitch

Vote: Unanimous

## Correspondence

Mayor Winward reported that the Putnam County Department of Health will hold a mattress recycling event on May 30, 2026. Registration is required. Mayor Winward also noted that Village residents may dispose of mattresses during the Village bulk garbage pickup scheduled for June 4, 2026.

## Reports

### Clerk Harris

Clerk Harris read the Treasurer's Report for the month ending April 30, 2026.

### Treasurer's Report

30-Apr-26

### GENERAL FUND

Previous Balance      \$372,757.02

Receipts: \$4,306.87

Disbursements: \$23,569.03

Current Balance      \$353,494.86

Checking Account      \$353,494.86

Savings Account	\$132,399.66
TOTAL	\$494,894.52

### **Mayor Winward**

Mayor Winward reported on the Memorial Day Parade, which will be held on Monday, May 25, 2026, beginning at 9:00 a.m. at Cold Spring Village Hall. The parade will proceed through Cold Spring and into Nelsonville, concluding with a ceremony at the cemetery.

Mayor Winward also reported on the New York State Septic System Replacement Program, administered through the County. The program may reimburse eligible homeowners for up to 50 percent of eligible septic system replacement or repair costs, up to a maximum of \$10,000, for properties within the eligible area near Foundry Brook. Residents interested in the program may contact the Village for the appropriate County contact information and application materials.

Mayor Winward thanked Seamus Carroll for donating plants, design assistance, and labor to improve the Village Park garden beds. She noted that the improvements have received positive comments from residents.

### **Trustee Moroney**

Trustee Moroney reported that yard debris pickup occurred on May 1, and Main Street was cleaned by the State on May 11. He also reminded residents that bulk trash pickup will take place on June 4, 2026.

Trustee Moroney reminded residents to clear grass clippings from sidewalks and keep the sidewalk area clean and passable.

### **New Business**

#### Keane & Beane Legal Services Agreement Renewal

Mayor Winward reported that the Village's annual legal services agreement with Keane & Beane is due for renewal. The proposed renewal increases the municipal hourly rate from \$225 per hour to \$230 per hour.

Moved by: Mayor Winward

Seconded by: Trustee Potts

Vote: Unanimous

#### Special Prosecutor Agreement Renewal

Mayor Winward reported that the agreement with special prosecutor Kevin Irwin is due for renewal. She noted that the prosecutor has been beneficial to Village Court operations and that the agreement continues at \$150 per hour.

Moved by: Trustee Moroney

Seconded by: Trustee Potts

Vote: Unanimous

#### Budget Transfers

Clerk Harris reviewed proposed budget transfers for the close of the fiscal year. She explained that certain expenditure lines exceeded budgeted amounts and that available revenue, including building permit revenue, would be used to cover appropriate overages. Transfers also included legal contractual lines and the general contingency line.

Moved by: Mayor Winward

Seconded by: Trustee Anderson

Vote: Unanimous

Justice Court Audit

Trustee Potts reported that he completed an internal audit of the Nelsonville Justice Court for the fiscal year ending in 2026 and found no irregularities. Mayor Winward read the resolution approving Trustee Potts’ findings.

**Resolution Acknowledging Court Record Audit**

At a meeting of the Board of Trustees of the Village of Nelsonville, held at the Village of Nelsonville Village Hall on the 20<sup>th</sup> day of May, 2026, at 7:00 pm, Trustee Moroney moved this Resolution, which was seconded by Trustee Zhynovitch.

**WHEREAS** Trustee Potts, acting solely in his individual/personal capacity as Trustee of the Village of Nelsonville, and not acting or serving in any professional capacity, conducted an audit of the Nelsonville Justice Court for the fiscal year ending in 2026; and

**WHEREAS** Trustee Potts found no irregularities in the documentation; and

**THEREFORE, BE IT RESOLVED**, that the Village Board of the Village of Nelsonville approves Trustee Potts' findings; and

The foregoing resolution was voted upon with all members voting as follows:

Mayor Winward	Aye
Trustee Anderson	Aye
Trustee Moroney	Aye
Trustee Potts	Aye
Trustee Zhynovitch	Aye

Resolution adopted.

Partial Block Closure – North Pearl Street

Mayor Winward reported that a resident requested a partial closure of North Pearl Street on June 13, 2026, between 12:00 p.m. and 8:00 p.m. for a graduation gathering. The closure will not impact neighboring driveways, and the resident will add the Village as additionally insured for the event.

Moved by: Mayor Winward  
Seconded by: Trustee Moroney  
Vote: Unanimous

**Old Business**

Property Maintenance Code Review

The Board continued discussion of the Village’s property maintenance code review. Trustee Potts and Trustee Zhynovitch described their work consolidating property maintenance provisions currently located in multiple sections of the Village Code into one clearer chapter.

Discussion included enforcement mechanisms, notice procedures, penalties, the handling of emergency conditions, vegetation maintenance, pollinator gardens, sidewalk obstructions, snow and ice removal, stored vehicles and boats, and related visibility and safety concerns. Clerk Harris described the current violation process used by the Building Department and Village Court. The Board discussed whether additional procedural language should be included in the code and whether Village counsel should review certain enforcement provisions.

The Board also discussed possible revisions to address trash and recycling containers left on sidewalks, including a potential requirement that containers be removed within 24 hours after pickup. Additional revisions will be brought back for further review. Additional public comment on the draft code language is welcome.

## **Open to the Floor**

Nat Prentice, liaison from the Town of Philipstown, provided information regarding the Town's consideration of a Community Preservation Fund. He explained that such a fund could potentially be supported through a transfer tax on qualifying real estate transactions and used for preservation of open space and related public purposes, subject to applicable planning and approval requirements. Discussion followed regarding whether such a program would apply to the Village and how such funds could be used.

Mayor Winward and Trustee Moroney asked Mr. Prentice to bring back to the Town the Village's prior request to allow residents to drop off yard debris at the Town facility. The Board discussed the potential benefit of allowing residents to dispose of leaves and yard debris more efficiently, rather than waiting for scheduled pickup.

## **Adjournment**

Upon motion duly made and seconded, carried all in favor, the meeting was adjourned.

Moved by: Trustee Moroney

Seconded by: Trustee Potts

Vote: Unanimous

Adjourned at: 8:09 PM

Respectfully submitted,

Melissa Harris

Village Clerk